



San Lorenzo Village Homes Association
377 Paseo Grande, San Lorenzo, CA 94580

Application for Architectural Alterations

Updated 6-27-2011

Name: _____

Date Submitted: _____

Address: _____

Received by Staff : _____

Staff Initials: _____

Description of request for change/additions:

Telephone: _____

Email: _____

NOTICE TO OWNERS:

Your proposed improvement may require a permit from the County Building Department. It is solely the responsibility of you or your contractor to check with the County Building Department about permit requirements before starting any work.

AGREEMENT BY APPLICANT:

I/we assume all responsibility for any and all work to be performed in accordance with this application. This includes (1) conformity of completed improvements to the plans and specifications as approved by the Association, (2) completion within any time limitations projected or imposed and (3) assumption of responsibility for any future consequences that may adversely affect Neighbors or Common Area. I/we also understand that the Association may require an additional agreement to be recorded with title further specifying these responsibilities and giving notice to future owners.

Owner's Signature

Date

Please deliver completed form and requested attachments to the address above.

PLEASE SUBMIT ALL OF THE FOLLOWING:

- Full lot plan detailing lot lines, the outline of your house, total square footage, and the proposed modifications or changes

You must dimension all modification(s) so as to accurately locate your proposed modification(s) as it relates to property lines and set backs

Detail all elevations, sizes and heights
- Provide detailed product specifications, materials, colors, finish, samples and product brochures

These generally will not be returned to you so you should obtain two copies
- Provide names and descriptions of plants, trees and all vegetation
- Projected date of starting and finishing work
- Complete copy of Alameda County Approval for Second Story Addition

Prior to submitting plans to the County it is advisable to submit your plans to the Association for preliminary review of compliance with CC&R's.
- Copy of valid county building permit

Neighbor Awareness:

If required you must have your immediate neighbors review your plans and sign below indicating an awareness of your intention. This does not constitute an approval or disapproval of your plans and serves solely as an acknowledgement.

Printed Name	Address	Phone	Signature	Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

For Internal Use Only

- Plans Approved As Is
 - May Require a Variance
 - Verified County Permit
 - Board Approval if needed
- Notes: _____
- _____
- _____
- Staff Initials: _____