



SAN LORENZO VILLAGE HOMES ASSOCIATION

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BOARD MEMBERS
Kathy Martins, President
Mel Medeiros, VP
Margaret Wright, Sec/Tr
Brenda Carr
Arthur Wydler

ADMINISTRATOR
Nancy Van Huffel

RESOLUTION 2010-2

Resolution regarding Association's Minutes

WHEREAS, the Board met on 3/15/10 with General Counsel Glenn Youngling for the purpose of reviewing legal standards, best practices, and Association conformity with those standards;

WHEREAS, there was a concern by Director Carr that minutes should be taken at work sessions and recorded; and

WHEREAS, Boards in the past have not had a policy of keeping minutes for Work Sessions, since no action is taken at these sessions; and

WHEREAS, Work Sessions are the time for the Board to gain understanding of the details of a matter, and generally get comfortable with the policy, operational, and/or technical elements surrounding an issue or situation that is likely to come before them; and

WHEREAS, there was a concern expressed that Board minutes should not contain personal comments from Board members or the public that are not related to the items identified on each respective meeting agenda.

THEREFORE BE IT RESOLVED that the Board directs the Administrator to maintain a record of the Work Session agenda and note the Board members in attendance. In addition, starting with the meeting on 2/18/10, the minutes will not reflect any comments under the two agenda items titled Public comment and Board comments.

FURTHER BE IT RESOLVED in order to protect the integrity of the minutes when electronically distributed the only allowed format is pdf.